Responses to Questions Submitted by Interested Parties regarding Request for Proposals (RFP) 2019-6024-001- Data Collection and Logistical/Translation Services in Jordan

Question 1: What is the number and location of the selected sites?

Response to Question 1: The number and location of selected sites will be determined once the sampling strategy is finalized. The sampling frame includes some 125 service delivery points in all governorates and the final sample therefore is likely to include facilities throughout the country. The sampling strategy will likely involve a stratified cluster sample, with stratification by region and purposive sampling of governorates within regions to ensure representativeness. It is anticipated the ultimate sample will include a minimum of 20 facilities.

Question 2: For the IDIs and focus groups with identified stakeholders: are these to be done with the facility employees, and/or others in the health field. How many IDIs and focus groups?

Response to Question 2: Yes, with facility employees, supervisors, and clients of RMNCH+ services. The numbers are to be determined as the evaluation design is finalized. At this point, a reasonable estimate would be 8-10 focus group discussions and up to 30 in-depth interviews.

Question 3: The qualitative data will include verbatim transcripts and collation of common themes using Excel, but it will not be uploaded into an electronic database, is this acceptable?

Response to Question 3: Yes. It would be preferable if the data could be analyzed using a software such as Atlas Ti to facilitate review of the analysis, but excel may also be accepted.

Question 4: We assume the logistical services are only for the field and office teams, and not to any outside party, is this correct?

Response to Question 4: Yes – the field and office teams involved in data collection, including for visiting members of the evaluation team who will take part in certain components of the data collection in tandem with the selected research firm.
Question 5: Is there a sample size for the clients receiving health services?

Response to Question 5: This has not been finalized. See response to question 2.

Question 6: What is meant by “translate completed questionnaires”?

Response to Question 6: Questionnaire data will most likely not require translation as it will tend to be quantitative. Should there be a limited number of qualitative responses solicited via the questionnaire, these would need to be translated to English if collected in Arabic.